

**NSHE**  
**Campus Technology Officer Meeting**  
**November 19, 2008**  
**1:00– 2:30 p.m.**

**Minutes**

	<p><b>Roll Call-</b> The meeting was attended by: Lori Temple, Kenneth McCollum, Roberta Roth, Jeff Cox, Don Moxley, Jim McKinney (for Steve Zink) and Steve Zideck.</p>
1.	<p><b>Advisory Board Update-</b> Lori stated the only task on the AB agenda from the last meeting was the discussion of planning. This was discussed at the previous CTO meeting. The Seven Question task force was asked to come up with “seven” questions that the campuses would be asked to help feed in SCS’ planning process.</p> <p>Lori sent a sample set of questions that required a response by November 3<sup>rd</sup>, 2008 that were to be used in helping the task force define the seven questions. There was no response to that e-mail.</p>
2.	<p><b>SCS Advisory Board 7 Questions Project-</b> The Seven Question task force met this morning and came up with ten reasonably good questions that they can take to the AB. They will review and vet those questions at the AB meeting tomorrow. Dan will then pass those questions on to the presidents of the campuses from which the campuses will be asked to respond.</p> <p>The task force agreed the CTO’s would have one more pass at those questions as soon as they’ve been vetted by the AB. No timeframe has been set as to how long the campuses will have to answer the questions. The priority was to first get the questions defined. The CTO’s should be seeing the request to review the questions very soon.</p> <p>Steve Zideck asked if the original seven questions were included in the revised ten questions. Lori replied that some of the essence of the questions was included and some was not. The general nature of the questions that have resulted revolve around three questions:</p> <ul style="list-style-type: none"><li>- IT Services currently provided that may no longer be needed</li><li>- IT services provided that may need to be enhanced or expanded</li><li>- New IT services that may need to be explored</li></ul> <p>Other questions Lori listed were:</p> <ul style="list-style-type: none"><li>- Bandwidth impact (Sub question of Current Services)</li><li>- Collaborations with other institutions (internal/external)</li><li>- Issues/activities that didn’t fit into other categories</li><li>- Processes campuses would like coordinated</li><li>- What do you need to know that SCS knows</li></ul> <p>From the original seven questions:</p> <ul style="list-style-type: none"><li>- What do you need to know from SCS that might affect your planning?</li></ul> <p>Ken stressed the importance of understanding what services SCS currently provides. He informed the group of SCS’ Service Catalog which includes thirteen services. He stated the SCS Service Catalog will be sent as an attachment to the Seven Questions (Nine) questionnaire that will be sent to the CTO’s. Feedback on SCS’ Service Catalog is encouraged.</p>
3.	<p><b>Student E-mail-</b> Don Moxley requested more information on the topic of student e-mail. Ken reminded everyone that SCS is considering terminating student e-mail which was discussed at the previous CTO meeting. Student e-mail would be the only thing terminated and any authentication issues tied to the e-mail system would be left alone. The cost savings for eliminating student e-mail have not been fully broken down but Ken will pass this information to the CTO’s as soon as he finds out. The timeline for terminating student e-mail is fall 2009.</p> <p>Brian Chongtai asked about the possibilities of pushing back the termination of student e-mail until the campuses implemented iNtegrate to allow for iNtegrate to request a student e-mail as a part of their physical address. Ken replied it may be two or three years depending on the institution but the cost problem is happening now and the lease on the servers expires June 30, 2008.</p> <p>Don Moxley stated incoming and current students needed the ability to provide an e-mail address. Roberta stated there was a plan to keep the unique ID service until iNtegrate is implemented. Once iNtegrate is implemented the students will then be</p>

able to enter their own e-mail address. Ken stated he understood Don to be saying that there was no 'self-service' ability for students to enter/update their e-mail address. Ken will follow through with this issue and will inform everyone of any news via e-mail or at the next CTO meeting.

4. **Background Checks-**  
Roberta went to Bart after the last meeting to explain the dialogue that was going on with the CTO's. Bart said he would come forward with a policy and let each campus decide how each campus wants to do it. Discussion on this is on hold until a draft policy is put together for the CTO's to consider.

5. **Next Meeting December 17, 2008**

**CITY**

Carson City  
Elko  
Henderson  
Las Vegas  
Las Vegas  
Las Vegas  
Las Vegas  
Reno  
Reno  
Reno

Don Moxley  
Jeff Cox  
Brian Chongtai  
Michael Graham  
Kenneth McCollum  
Lori Temple  
Ed Novak  
Roberta Roth  
Steve Zideck  
Steve Zink

**INSTITUTION**

Western Nevada College  
Great Basin College  
Nevada State College  
College of Southern Nevada  
System Computing Services  
UNLV  
DRI  
System Computing Services  
Truckee Meadows  
UNR