

CTO Meeting Notes
September 21, 2005, 8:00 am – 9:00am
Via Video

Present: Lee Alley (SCS), Steve Zideck (TMCC), Don Moxley (WNCC), Jeff Cox (GBC), Jim McKinney (UNR), Al Valbuena (CCSN), Lori Temple (UNLV, Brian Chongtai (NSC)), Sally Phares (SCS). **Absent:** Lyle Pritchett (DRI)

1. WebCT and Distance Education-Lori Temple reported back on a difficulty that had been mentioned at a previous meeting. She noted it has to do with the Distance Education Directors and the Systemwide WebCT group. The later group is working on a Rubric for anyone wishing to use it. The Distance Education Directors have sent a letter to Dr. Chairsell and will be meeting with Vice-Chancellor Nichols.

2. Spam Warnings-Don Moxley brought up the fact that they are receiving 20-22 spam warnings per day per account. He had hoped that the filtering could occur at the central server. Since this item was added, the SCS Support Center has provided Don with materials to help users handle filtering at their desktops. Lori volunteered to share some of the “tip sheets” her folks had designed to help students understand what they could do about filtering.

Further conversation ensued about fostering a work group to address further spam issues and technical ways to address it. A note was made that the spam policy and filtering should be reviewed in early 2006. The CTOs, the Connectivity Group and the Security Interest Group (ad hoc group of Connectivity) should continue to monitor and share information in this area.

3. Lee Alley shared several thoughts about his first weeks in the system. He noted that he has or will be speaking to all Presidents and Vice-Presidents. He further noted his top priorities revolve around:
 - a. Integrated Information System project
 - b. Strengthening SCS
 - c. Student convenience and success

Lee discussed the Technology Task Force structure and what he expects to happen in the future to accommodate the IIS project. He went into some detail about how the system that is built will also have to meet expectations for information and the added student population growth. He provided some insight to the kinds of formal processes and teams that will need to be put into place to address campus policy, campus procedures, the various related databases and board policy. He noted that at least 100-200 people will be engaged in this evolutionary activity over the next 3-4 years.

Lori Temple asked about future agenda items regarding roles on the campuses and what will be needed to prepare for this process. Steve Zideck gave an HR example about some of the data reconciliation issues they will be faced with. It was suggested the application user groups and the SCS application managers would be the best place to start the discussions about related data items.

4. Someone asked about the possibility for a data warehouse users group. Sally explained that the Customer Relations group had started to work on that but ran into the issue of whether the keepers of the warehouses should attend or the major users of the warehouses. The CTOs thought both could attend the first meeting and the agenda for the first meeting would be to sort out who this would benefit and how to put it together. Those CTOs should email Sally with who should be invited.
5. Wrap-up-The group asked for a different date for the next meeting since Oct. 21 is in the midst of Educause. They agreed on Oct. 26, 2005. They requested a possible face to face meeting for October.

Potential agenda items requested for the next meeting may include looking at a new email system for students (UNLV), possibility of data warehouse user group (TMCC), and how to affectively request projects and use the SCS project management office (UNLV).