NSHE
CAMPUS TECHNOLOGY OFFICER MEETING
SEPTEMBER 17, 2008
1:00– 2:30 P.M.

MINUTES

Roll Call- The meeting was attended by the following: Roberta Roth, Bart Patterson, Chris Gaub, Lori Temple, Steve Zideck, Jim McKinney (for Steve Zink) and Brian Chongtai.

Background Checks- Bart Patterson stated an external audit was performed and it was noted the auditors were unhappy with there being no policy on background checks on IT Personnel. The only policy on the books is in respect to child care workers which was adopted by the board a year ago. Bart is currently working on a Financially Sensitive background check policy which he hopes to revise and leave open-ended in certain areas so it may be applied to those specific areas as well. This policy sets minimum criteria to be met but leaves it up to the campuses to determine who fits the criteria and who does not. Flexibility for the institutions is the goal he is hoping to attain.

The feedback will be requested from the CTO's, Faculty Senate, HR and Business Officers. It will be up to them to look at their own policies and decide how broad the final policy should be. The time frame for which this needs to be done is December or in time for the BOR meeting in January 09.

Roberta Roth said SCS will take the lead in putting a listserv together to send to the CTO's asking them about what their campuses are doing regarding background checks.   All responses will be consolidated and presented at the next meeting.

Discussion of upcoming SCS Advisory Board Meeting-Lori would like to take a look at the list of SCS requests from the NSHE institutions that Roberta prepared for the Advisory Board. She would like to get feedback about what the CTO's care about so that the Advisory Board can assist in prioritizing certain issues. Lori would like to be prepared to go to the Advisory Board to address issues that have been discussed with the CTO's.   Lori would like to orchestrate this by sending an e-mail to the CTO group followed by a conference call to think through responses to the list. Roberta will e-mail the list to the CTO's.

Roberta stated there are two items being followed-up for the next Advisory Board meeting.   There will be more discussion of the governance role and how much resources at SCS are being devoted to iNtegrate over the next three years. Roberta also spoke to Dan Klaich about bringing SCS' Strategic Planning process to the next meeting.

Lori will be placed on the CTO agenda for the rest of the meetings to discuss any Advisory Board updates.

Removing SSN from (SWAMI)- Chris Gaub stated SCS will terminate the process of building user ID's using a SSN. The SSN field in the SWAMI database will be removed with the target date to have this complete being December 27th. All previous screens that had the SSN on them will no longer display a SSN. Any questions about this should be addressed to Chris Gaub.

Lori Temple asked if there was a similar process going on with the security application area where they're trying to get rid of the four digits of the SSN. Chris Gaub said it was being discussed. Lori requested an update for the next meeting.

Burning Man- Steve shared his Burning Man experience with the group.

Next Meeting October 15, 2008

CITY		INSTITUTION
CARSON CITY	DON MOXLEY	WESTERN NEVADA COLLEGE
ELKO	JEFF COX	GREAT BASIN COLLEGE
HENDERSON	BRIAN CHONGTAI	NEVADA STATE COLLEGE
LAS VEGAS	MICHAEL GRAHAM	COLLEGE OF SOUTHERN NEVADA
LAS VEGAS	KENNETH MCCOLLUM	SYSTEM COMPUTING SERVICES
LAS VEGAS	LORI TEMPLE	UNLV
LAS VEGAS	ED NOVAK	DRI

RENO	ROBERTA ROTH	SYSTEM COMPUTING SERVICES
RENO	STEVE ZIDECK	TRUCKEE MEADOWS
RENO	STEVE ZINK	UNR